

SCA/CCH

19 July 2024

Dear Parent /Carer

### **START OF TERM ARRANGEMENTS: NEW YEAR 7**

I am writing to you with an update of our start to the new school year for our Year 7 students. We also use our website home page to provide updates for parents/carers, so please check this regularly. You will also find an electronic copy of the information in this letter there.

#### **Start of the New School Term**

Year 7 students will begin the new school term on **Tuesday 3 September**. You can find the full return to school programme at the end of this letter.

Students need to arrive at the front of the school building for 8:25am, at the latest, where staff will direct them to assemble in their form groups. Please do not come onto the school site with your child; they need to be sent into school from the front gate. Staff will be on hand to support, supervise and direct students.

The school day will end at 2:40pm. Once again, cars are not allowed on the school site and children must be collected from the school gates on Newton Road. Please do not come onto the school site.

We have endeavoured, where possible, to keep students in groupings with some other students from their primary school for tutor time. Students will be grouped by mixed ability in some subjects and in sets by ability in others. We will be using internal assessment data, as well as Cognitive Ability Test (CAT) data, to review setting throughout the academic year.

continued overleaf

**Steve Campbell** Principal

**Hugh Robinson** CEO

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## **Uniform**

In terms of school uniform, the school badge outer ring colour for Year 7 in September will be YELLOW. This will stay with students as they progress through the school. Our uniform supplier is Michael Sehgal & Sons Ltd. There is information on the school website about the purchase of school uniform from our supplier. You can access this through the following website menu route '*About the Academy/School Information/School Uniform*'.

Included in the uniform booklet there is information about approved styles of school shoe. We have produced a brochure containing examples of suitable school shoes using Wynsors shoes. You can find this in the uniform area of our website. You are welcome to buy school shoes from any retailer, providing that the shoes purchased match the requirements in our uniform brochure and our approved styles.

## **The School Day**

The start of the school day is 8:30am and students need to be on site by 8:25am at the latest. The end of the school day for Year 7 is 2:40pm. You can find a detailed plan of the school day on our website in '*About the Academy/School Information/The School Day*'. You can also access the latest packed edition of our school magazine, '*Parklife*', from the home page of our website.

## **School Meals**

At Jesmond Park Academy we have a cashless system of school meal administration to remove cash and cheques from school. We ask all parents to use our online system to pay for **dinner money**. This can be done using a secure website called Scopay. Scopay offers the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week – safe in the knowledge that the technology used is of the highest internet security available. You will set up a secure online account, activated using a link code **which will be given to your child to take home on their first day**.

**To this affect please be advised, if you pay for school meals, please provide your child with a packed lunch for the first few days until your Scopay account is set up. Thank you for your understanding.**

We are looking forward to welcoming you all to Jesmond Park Academy in September. In the meantime, I wish you and your family an enjoyable summer holiday season.

Yours faithfully



Steve Campbell  
Principal

## RETURN TO SCHOOL PROGRAMME SEPTEMBER 2024



### MONDAY 2 SEPTEMBER 2024

STAFF TRAINING DAY

### TUESDAY 3 SEPTEMBER 2024 - YEAR 7 ONLY IN SCHOOL (8:25 START)

|                               |               |  |
|-------------------------------|---------------|--|
| Year 7 (Front of School 8:25) | 8:30 – 9:30   | Assembly                                   |
|                               | 9:30 – 10:00  | Tutor Time (Science Area)                  |
|                               | 10:00 – 10:10 | BREAK – Tutors escort Tutor Group to break |
|                               | 10:10 – 11:25 | Tutor Time (Science Area)                  |
|                               | 11:25 – 12:15 | LUNCH                                      |
|                               | 12:15 – 2:40  | Normal timetabled lessons                  |

### WEDNESDAY 4 SEPTEMBER 2024 - YEAR 7, 8, 11 & 13 ONLY IN SCHOOL (STAGGERED START)

Year 7 (English Front Street 8:25) Tutor periods 1, 2, 3 & 4. Break 9:35-9:45. Lessons Period 5 & 6.

|                                  |               |                              |
|----------------------------------|---------------|------------------------------|
| Year 8 (Maths Front Street 8:25) | 8:30 – 9:00   | Assembly                     |
|                                  | 9:00 – 10:25  | Tutor time (Humanities Area) |
|                                  | 10:25 – 10:35 | BREAK                        |
|                                  | 10:35 – 12:15 | Tutor time (Humanities Area) |
|                                  | 12:15 – 1:05  | LUNCH                        |
|                                  | 1:05 – 2:45   | Normal timetabled lessons    |

|                                   |               |  |
|-----------------------------------|---------------|--|
| Year 11 (Maths South Drive 10:25) | 10:30 – 11:00 | Assembly                                 |
|                                   | 11:00 – 11:30 | Lead Progress review in Maths Form Rooms |
|                                   | 11:30 – 12:15 | Tutor Time (Maths Area)                  |
|                                   | 12:15 – 1:05  | LUNCH                                    |
|                                   | 1:05 – 2:45   | Normal timetabled lessons                |

|                                |               |  |
|--------------------------------|---------------|--|
| Year 13 (Front of School 9:10) | 9:15 – 10:15  | Assembly (Main Hall)                   |
|                                | 10:15 – 12:15 | Timetable Collection (Sixth Form area) |
|                                | 12:15 – 1:05  | LUNCH                                  |
|                                | 1:05 – 2:45   | Normal timetabled lessons              |

### THURSDAY 5 SEPTEMBER 2024 – YEAR GROUPS IN SCHOOL FROM 8:25 (Y12 10:35 START)

Year 7 (Science Area) Tutor periods 1 & 2, Break 10:00-10:10, Lessons 10:35 onwards.

Year 8 (Humanities Area) Tutor periods 1 & 2, Break 9:35-9:45, Lessons 10:35 onwards.

Year 11 (Maths Area) Tutor periods 1 & 2, Break 10:25-10:35, Lessons 10:35 onwards.

Year 13 (Sixth Form Area) 6<sup>th</sup> Form Study Area, Lessons 10:35 onwards.

|                                   |               |  |
|-----------------------------------|---------------|--|
| Year 9 (Rear Maths Entrance 8:25) | 8:30 – 9:55   | Tutor time (MFL Area)                        |
|                                   | 9:55 – 10:25  | Assembly                                     |
|                                   | 10:25 – 10:35 | BREAK  |
|                                   | 10:35 – 2:45  | Normal timetabled lessons (lunch 12:15-1:05) |

|                                    |              |  |
|------------------------------------|--------------|--|
| Year 10 (English North Drive 8:25) | 8:30 – 9:05  | Tutor time (English Area)                    |
|                                    | 9:05 – 9:35  | Assembly                                     |
|                                    | 9:35 – 9:45  | BREAK  |
|                                    | 9:45 – 10:35 | Tutor time (English Area)                    |
|                                    | 10:35 – 2:45 | Normal timetabled lessons (lunch 12:15-1:05) |

|                                 |               |                                  |
|---------------------------------|---------------|----------------------------------|
| Year 12 (Front of School 10:35) | 10:40 – 11:40 | Assembly (Main Hall)             |
|                                 | 11:40 – 12:15 | Timetable Collection (Main Hall) |
|                                 | 12:15 – 1:05  | LUNCH                            |
|                                 | 1:05 – 2:45   | Normal timetabled lessons        |

### FRIDAY 6 SEPTEMBER 2024 - ALL YEAR GROUPS IN SCHOOL AS NORMAL FROM 8:25AM