

GOSFORTH FEDERATED ACADEMIES



SEPARATED PARENTS POLICY

We recognise that some of our children's parents are separated or divorced. We understand that this can be a difficult situation and our main aim is not to put any additional stress on the children concerned. The child is our main priority and we hope parents will make every effort to recognise this and support us and their child. This guidance will apply unless the Academy is made aware of any Court Orders in place and has a copy of the documentation as confirmation. Parents and partners may need to check on who has official parental responsibility and provide evidence of this. It is the responsibility of the parents to inform the Academy when there is a change in the family circumstances. The Academy needs to be kept up to date with contact details, arrangements for collecting children and emergencies.

Academy responsibility

Jesmond Park Academy will:

- Give access to formal documentation, such as reports, to both parents.
- Send routine Academy information, such as Academy trips, to the parent with whom the child lives. In the case of shared access, this will be sent to the parent with whom the child lives for the majority of the time.
- Need to be informed through the contacts sheet as to the people we may call on in the event of an accident or emergency; these will be called in the sequence recorded on the sheet.
- Need to be informed as to who is able to give messages to the Academy regarding the child's welfare such as a change in travel arrangements or collection for medical appointments; this may include new partners.
- Only accept one request for an appointment at Parents/Carers' Evenings and other Parent Information Evenings unless there are exceptional circumstances. It is only realistic for teachers to discuss the child once per event. We hope parents can make amicable arrangements to accommodate this.
- Encourage children to be organised, in terms of having PE kits, reading books, homework etc in the right location to bring into the Academy.
- Inform parents of their child's progress and any issues which may arise.

However, the Academy will always have the right to refuse entry or enter into any communication with parents who are abusive and use inappropriate language or aggressive behaviour towards any

member of staff.

This policy is linked with our Safeguarding Policy where we have a duty of care to all our children.

	September 2019
Date approved:
Signed:
	September 2020
Date to be reviewed: